PROPOSED SALE OF PRODUCT/SERVICE TO BENEFIT LAZARUS HOUSE

Lazarus House thanks you for thinking of us. We are grateful to the community for your support which sustains us. We truly wouldn't exist without the good intentions of our donors. Based on advice of our auditor, and in a time of increased scrutiny of Accounting Standards, we find ourselves in the position of needing to formalize arrangements with those who offer to raise funds on our behalf. We hope you understand. It is the sincere desire of Lazarus House to continue the warm and generous relationships we have traditionally experienced.

Contact Information

Person, Group or Business Name:

Address:

Phone Number(s):

Email:

Are you a 501(c)(3) charitable organization? *If yes, attach copy of 501(c)(3) letter.*

Proposed Sale Details

Date of sale:

Location of sale:

Type of goods to be sold:

Cost (or price range) of goods to be sold:

Amount of sale price to be donated to Lazarus House:

Note: Buyers who are interested in a receipt, should be given a receipt for goods/services purchased. The law does not permit a tax-deductible receipt for merchandize purchased at fair market value. If you have ANY questions about this, please consult with Lazarus House office staff during the planning stage of your activity.

Date by which revenue will be donated to Lazarus House:
NOTE: A completed financial results form must be included with the funds given to Lazarus House.

How will you publicize event? (Advertising must disclose portion of proceeds to Lazarus House.)

What assistance, if any, do you seek from Lazarus House?

Person completing the above information:

_____	_____	_____
PRINTED NAME	ROLE/TITLE	SIGNATURE

FAX completed form to 630-587-2540 or
Mail to Lazarus House, 214 Walnut St., St. Charles, IL 60174